Position Description

Vacancy Title: Motion Graphic Artist
Location: Suva, Fiji Islands
Reports To: None

Objective

The Motion Graphic Artist is responsible for developing creative and impactful concepts and advertisements.

Outcomes

Organisational Stakeholders

1. Graphics Production

- Enhancing, maintaining and growing FBC's brand image through promos and advertisements on television, print and online media
- Working closely with FBC's TV team in developing campaigns to increase customer acquisitions and retentions, and enhance customer services and excellence
- Developing creative concepts, illustrations, logos and other designs for advertisements and promos
- Producing and editing graphic visuals, delivering these to the respective work units in a timely and efficient manner
- Developing the concepts, photographing and/or collecting images, and laying-out the designs for print and online media advertisements
- Design and produce marketing communications for print, television, radio and website pieces.
- Collaborate with internal teams to develop creative solutions and translate those solutions through a variety of channels.
- Manage production of all graphics visual pieces from concept through to completion.
- Deliver communication pieces within the agreed timeline.
- Creatively seek out new products and maintain cutting edge industry knowledge.
- Working co-operatively and equitably with a diverse range of people to achieve business goals.
- Demonstrate high level of commitment and support to both the company and the team.
- Share information, knowledge and contacts with the team
- Explain information, concepts, ideas or instructions clearly, in both written and verbal form.

2. Teamwork and cooperation

- Cooperation within the team and greater function / department
- Cooperation across functions / departments
- Work collaboratively to achieve the set targets and goals

Product's Stakeholders

1. Operational and statutory compliance

- Statutory compliant to laws and regulations
  - Health and safety compliance
  - Environmental compliance
- Operationally compliant to the organisation's policies and procedures

Responsibilities - Key Competencies

Competence	Description
Business	
Business Performance	Manage the performance of the organisation.
Planning	Deliver results by developing, reviewing or following a work plan, action plan or operational plan.
Information Analysis	Make informed decisions by collecting and interpreting data and information
Communication	Exchange information through verbal communication
Customer	
Customer Commitment	Demonstrate a commitment to customer service - both internal and external customers.
Promotion	Promote the value of the products/services offered by the organisation.
Commercial Focus	Optimize the commercial viability of the organisation.
Quality Focus	Deliver quality.
People	
Team Orientation	Work in a team towards a common aim.
Problem Solving	Develop practical solutions to a situation.
Innovation	Use original and creative thinking to make improvements and/or develop and initiate new approaches.
Learning	Develop the competencies of self and others to enhance performance.
Self-Management	Manage your priorities and objectives efficiently and effectively

Professional

Technical Strength	Demonstrate knowledge of a specialist discipline.
Technology Application	Apply technology.

Operational

Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.
Health and Safety	Establish and maintain a safe and healthy work environment.

Qualifications

Qualification	Discipline	Notes
Preferred		
Certificate	Art and Design	A certificate in Graphic Design
Desirable		
Diploma	Art and Design	A diploma in Graphic Design

Work Knowledge and Experience

- Minimum 3 to 5 years of graphic design or video editing experience
- Ability to work under minimum supervision in order to meet deadlines
- Strong organizational skill
- Experience with Cinema 4D; 3 D Studio Max, Blender, Adobe Suite, Illustrator, or other softwares
- Basic videography/production skills - would be an added advantage

Requirements

Language Proficiency

- Excellent command of English

Regulatory Compliance Requirements

- Valid Drivers License

Other Required Statements

No other required statements found.

Interactions

Type	Interaction	Comments
Internal		
	Graphics Team	
	Marketing Team	
	Team Leader Graphics	
External		
	Customers	

Attributes

Behavioural Styles

Achiever	Puts in effort to achieve a desired result or goal and is motivated by this end and the overall accomplishment.
Detail oriented	Attends to the small elements of a task/activity, ensuring completeness and accuracy.
Enthusiastic	Shows high levels of excitement and interest, and expresses positive feelings.
Innovative	Devises new and creative ways to do things comes up with original ideas.

Interpersonal Styles

Team Oriented	Enjoys being with others as part of a group or team.

Thinking Styles

Imaginative	Generates ideas and images, showing creativity.
Flexible/Adaptable	Readily accommodates changing circumstances, modifying own behaviour and/or views. Able to adjust easily to new conditions.

How To Apply

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Contact for Enquiries

Contact Name: HR Team

Contact Email: hrteam@fbc.com.fj

Further Contact Information: 3314333

Closing Date: 11 Oct 2026