

Position Description

Vacancy Title: **Instrument Fitter**

Location: **Lautoka**

Objective

The Instrument Fitter ensures that all plants and equipment's are in functioning order. The role will be responsible in carrying out tasks as designated by superiors to effectively and efficiently meet the operational requirement of instrumentation department. This role will report to the Tradesman.

Outcomes

Organisational Stakeholders

1. Competent Comprehensive Instrumentation Maintenance

- Implementation and oversight of preventative maintenance programs ensured at all times to proactively address potential system breakdowns.
 - Developed scheduled and checklists for regular inspections and maintenance tasks.
 - Documented maintenance activities and update records to track equipment performance and reliability.
- Robust inspections, component replacements, and circuit troubleshooting successfully coordinated for optimal system functionality.
 - Utilized diagnostic tools and techniques to identify potential issues before they escalate.
 - Coordinated with maintenance teams to procure necessary replacement parts and materials in a timely manner.

2. Instrument Fitting and Installation ensured at all times

- Wide range of instrument fitting duties performed with precision and expertise, including installation, removal, repair, and maintenance tasks.
 - Utilized advanced techniques and equipment for precise fitting and alignment of instruments and ancillary equipment.
 - Followed engineering drawings and specifications to ensure accurate installation and alignment of instruments.
- Proficiency successfully demonstrated in the use of hand tools for bench fittings, tube bending, and other associated tasks.
 - Maintained tools and equipment in optimal condition through regular inspection, calibration, and maintenance.
 - Trained and mentored junior technicians on proper tool usage and techniques for instrument fitting tasks.

3. Monitored and Maintained Compliance and Safety Assurance

- Technical diagrams, blueprints, and engineering specifications facilitated to ensure accurate installations and repairs.
 - Ensured compliance with design standards and specifications during installation and maintenance activities.
 - Verified installations to meet regulatory requirements and industry best practices.
- Adhere to safety protocols and standards to prevent hazards during installation, maintenance, and testing procedures.
 - Risk assessments and safety measures successfully implemented to mitigate potential hazards in the workplace.
 - Safety training programs and initiatives successfully coordinated to promote a culture of safety awareness and compliance.

Attentive adherence to housekeeping standards and Occupational Health and Safety (OHS) regulations

- Monitored and maintained work areas to assist in minimizing hazards and improve efficiency.
 - Waste materials and hazardous substances properly disposed according to established procedures and regulations..
 - Personal protective equipment (PPE) used efficiently and followed safety protocols when working with hazardous materials or in high-risk environments.

4. Proficiency Testing and Troubleshooting ensured

- Efficient utilization of variety of test equipment and associated software for accurate testing and troubleshooting of instrumentation systems.
 - Test equipment calibrated and verified accuracy to ensure reliable testing results.
 - Interpret test data and troubleshoot issues to identify root causes and implement effective solutions.
- Comprehensive troubleshooting successfully ensured using appropriate testing devices to identify and rectify malfunctions.
 - Functional tests coordinated to verify the proper operation of instruments and associated systems after repairs or installations.
 - Collaborated with engineers and other stakeholders to develop troubleshooting strategies for complex issues.

5. Emergency Services and Flexibility successfully coordinated

- Efficient responsiveness to emergencies and urgent maintenance requests ensured, collaborating with response teams to minimize downtime.
- Demonstrated flexibility in adapting to changing work demands, assisting with special projects or assignments as needed.
- Competent communication with supervisors and team members to coordinate work activities and ensure smooth operations

Responsibilities - Key Competencies

Competence	Description
Business	
Risk Management	Analyse and manage risk.
Systems and Procedures	Develop and/or apply procedures to assist the organisation achieve its goals.

Competence	Description
Information Analysis	Make informed decisions by collecting and interpreting data and information
Customer	
Customer Commitment	Demonstrate a commitment to customer service - both internal and external customers.
Relationship Building	Build beneficial relationships with suppliers and stakeholders.
Quality Focus	Deliver quality.
Social and Cultural Awareness	Respond respectfully and effectively to people of different cultural and social backgrounds.

People

Team Orientation	Work in a team towards a common aim.
Facilitation	Assist the progress of work ensuring its timely and effective completion.
Problem Solving	Develop practical solutions to a situation.
Innovation	Use original and creative thinking to make improvements and/or develop and initiate new approaches.
Learning	Develop the competencies of self and others to enhance performance.

Professional

Technical Strength	Demonstrate knowledge of a specialist discipline.
Compliance	Comply with relevant laws and the policies and procedures of the organisation.
Technology Application	Apply technology.

Operational

Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.
Maintenance	Monitor and/or maintain equipment, plant or vehicles in sound operating order.
Health and Safety	Establish and maintain a safe and healthy work environment.
Environment	Establish and maintain an environmentally friendly organisation

Qualifications

Qualification	Discipline	Notes
Preferred		
Certificate	Instrumentation and Electronics Engineering	relevant field with 3 years of experience.

Work Knowledge and Experience

Must have industrial and cogeneration plant knowledge.

Good knowledge of various test equipment

Completion of instrumentation & electronics apprenticeship will be an added advantage.

Deep electronic system, power generation, blueprints and maintenance and repair knowledge.

Sound knowledge in PLC and DCS control systems

Good communication skills (both written and oral).

Positive attitude and team player.

Flexible attitude towards working hours.

Able to work under minimum supervision and delivering work/projects within tight deadlines.

Must develop a sense of organizational ownership by effectively measuring how each project contributes to the strategic objectives of the organization planning of activities well in advance; prioritizing, organizing and scheduling events, activities and resources so that work is completed in full, on time and efficiently.

Requirements

Other Required Statements

No other required statements found.

Interactions

Type	Interaction	Comments
Internal		
	All departments of Pine Group of Companies	
External		
	Contractors & Local Electrical Authority	

Attributes

Behavioural Styles

Detail oriented	Attends to the small elements of a task/activity, ensuring completeness and accuracy.
Punctuality	Completes a required task or fulfills an obligation before or at a previously designated time
Reliable	Is able to be trusted to do what is expected or has been promised, puts in a great amount of effort believing in the value of work.

Interpersonal Styles

Perceptive	Shows keen insight and understanding of issues or situations.
Realistic	Shows concern for facts and reality, rejecting the impractical.
Team Oriented	Enjoys being with others as part of a group or team.

Thinking Styles

Decisive	Reaches conclusions, promptly and firmly.
Disciplined/Systematic	Is controlled in conduct, shows an orderly pattern of behaviour, following a methodical and thorough approach.
Well organised	Controls tasks in a well thought out and critical manner.

How To Apply

Scan the QR code below or refer to the following link to submit your application by Friday, 4 September 2026.

Contact for Enquiries

Contact Name: Sereana Rokisi

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Further Contact Information: --

Closing Date: 04 Sep 2026