

Position Description

Vacancy Title: **Japanese Speaking Reservations Consultant**

Location: **Suva**

Reports To: **None**

Objective

We are looking for people who speaks fluent Linguist language(s) to join our growing organization and share in the success of this venture. Role can either be based in Suva, Nadi or Lautoka. If you are a self-motivated, enthusiastic individual aspiring for a long-term career in a growing organization then we would like to help you in developing your career.

Outcomes

No role outcomes found.

Responsibilities - Key Competencies

Competence

Description

Business

Systems and Procedures	Develop and/or apply procedures to assist the organisation achieve its goals.
Communication	Exchange information through verbal communication

Customer

Customer Commitment	Demonstrate a commitment to customer service - both internal and external customers.
Quality Focus	Deliver quality.

Professional

Technical Strength	Demonstrate knowledge of a specialist discipline.
--------------------	---

Qualifications

Qualification

Discipline

Notes

Work Knowledge and Experience

- Native or fluent in both written & spoken.
- Commitment towards delivering exceptional customer services to internal and external customers via phone and email.
- Fast learner who can master multiple new systems, with proficiency at multi-tasking and adapting to changing circumstances.
- Ability to work independently and as part of a team, and collaborating effectively in a virtual team environment.
- Considerable working knowledge of Microsoft Word and Excel

Requirements

Language Proficiency

- Must have excellent written and oral skills.

Regulatory Compliance Requirements

- Police Clearance

Other Required Statements

- No other required statements found.

Interactions

Type	Interaction	Comments
External	Customers & clients	

Attributes

Behavioural Styles

- Accountable Assumes full responsibility for own actions and identifies with the success or failure of own part of the overall work/goal.
- Detail oriented Attends to the small elements of a task/activity, ensuring completeness and accuracy.

Thinking Styles

Well Controls tasks in a well thought out and critical manner.
organised

How To Apply

For more details and to apply for the Vacancy, scan the QR Code or refer to the link below:

Contact for Enquiries

Contact Name: Mavnish Kumar

Contact Email: Mavnish.Kumar@centrecom.com.fj

Further Contact Information: --

Closing Date: 21 Aug 2026