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## Position Description

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Vacancy Title: **Electrician**

Location: **Lunga**

Reports To: **Electrical Engineering Coordinator Generations (v 1.00)**

### Objective

The Electrician supports the team in the safe, effective and efficient delivery of key team outcomes especially in the area of maintenance and repair of electrical plants and auxiliary equipment. This position reports to the Electrical Engineering Coordinator.

### Outcomes

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#### Organisational Stakeholders

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1. Operations and maintenance of all electrical plants and auxiliary equipment on a daily basis is professional and effective

- Major maintenance and repair of all electrical plants and auxiliary equipment in Honiara and Out-Stations is complete and timely
- Attendance to major power failure in the generation plant in Honiara and Out-Station is timely and effective
- Condition and performance monitoring of electrical plants as planned for daily basis carried out in a timely and effective manner
- Daily maintenance of safe housekeeping practices at the Electrical Workshop ensured
- Technical support on team assignments and activities is professional and timely
  - Technical support to Senior Electrician in repair and maintenance.
  - Fault investigations and root cause analysis
  - Operators and mechanical team on electrical related defects

2. Well informed technical management

- The Assistant Electrical Engineers and Electrical Engineer are informed of any technical issues relating to electrical related matters in a complete and timely fashion.
- Daily and weekly progress reports on workplans are accessible, complete and timely
- Tracking for outstanding action items is systematic and follow through information
  - Documents provided to the electrical team in a timely fashion

3. Internal stakeholders are OHS and compliance aware and competent

- Internal stakeholders are aware of and educated in systems, processes and procedures of the Electrical Department
  - Sound advice is provided as well as on the job training' to electricians

4. Compliance with the prevailing laws and organisational policies and procedures at all times

- All works with electrical plants and auxiliaries' installation works; commissioning and re-commissioning are carried out in compliance with electricity regulation and wiring standards
- Observation on all safety standards and regulations is timely and action taken or reported when required
  - Wearing of proper safety protection gear (PPE) and the use of equipment is in compliance with AS/NZ3000 at all times

5. Customer Service is efficient and effective

- Effective delivery of the organisation's service quality commitments to internal stakeholders and customers
- Assistance to other departments supports excellent customer service and is effective and timely

6. A safe and healthy work environment

- Reasonable care of own health and safety and for the safety of other people, including people working under incumbent's supervision or direction who may be affected by his or her acts or omissions at the workplace is ensured at all times
- Compliance with lawful directions given by Solomon Power or one of its responsible officers with respect to health and safety under current safety acts and regulations is ensured at all times

7. Environmental management is compliant, efficient and effective at all times

- Compliance with all mandated environmental management systems and procedures ensured
  - Compliance with lawful directions given by any person employed by Solomon Power fulfilling the requirements of the environmental systems ensured
- Reporting, enhancement and assistance in the management and function of the environmental systems ensured

8. Organisational Values promoted and demonstrated at all times

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- Support of the environment aligning deliverables to organisational values and strategic directions ensured
- Compliance with organisational values and good corporate and governance practices in delivering outcomes ensured

## Responsibilities - Key Competencies

| Competence             | Description   |
|------------------------|---|
| <b>Business</b>        |   |
| Risk Management        | Analyse and manage risk.  |
| Planning               | Deliver results by developing, reviewing or following a work plan, action plan or operational plan.         |
| Systems and Procedures | Develop and/or apply procedures to assist the organisation achieve its goals.                               |
| Documentation          | Communicate using formal business writing.  |
| <b>Customer</b>        |   |
| Customer Commitment    | Demonstrate a commitment to customer service - both internal and external customers.                        |
| Commercial Focus       | Optimize the commercial viability of the organisation.  |
| Quality Focus          | Deliver quality.  |
| <b>People</b>          |   |
| Team Orientation       | Work in a team towards a common aim.  |
| Problem Solving        | Develop practical solutions to a situation.   |
| Self-Management        | Manage your priorities and objectives efficiently and effectively   |
| <b>Professional</b>    |   |
| Technical Strength     | Demonstrate knowledge of a specialist discipline.   |
| Compliance             | Comply with relevant laws and the policies and procedures of the organisation.                              |
| Technology Application | Apply technology.   |
| <b>Operational</b>     |   |
| Equipment Operation    | Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment. |
| Maintenance            | Monitor and/or maintain equipment, plant or vehicles in sound operating order.                              |
| Health and Safety      | Establish and maintain a safe and healthy work environment.   |

## Qualifications

| Qualification    | Discipline   | Notes |
|------------------|--|-------|
| <b>Preferred</b> |  |       |
| Certificate      | Electrical Engineering with specialisation in Power Systems, Electrician |       |
| <b>Preferred</b> |  |       |
| Diploma          | Electrician  |       |

## Work Knowledge and Experience

Appreciation and knowledge of safety policies, procedures and requirements

Good teamwork & interpersonal skills

At least a years' experience in a similar position

Knowledge of High Voltage (HV) systems, Transformers, HV switchgear, protection systems and switching operations

Understanding of DC systems, battery banks, inverters and charging systems

Working knowledge of AS/NZS3000 wiring rules and LV wiring

Demonstrated knowledge of generator controls and ancillary equipment

Computer literate

## Requirements

### Language Proficiency

Excellent command of English (written and oral)

Understands and speaks Pidgin

### Regulatory Compliance Requirements

Driver's License

Registered Licensed Electrician

## Other Required Requirements

No other required items found.

## Interactions

| Type            | Interaction                              | Comments |
|-----------------|--|----------|
| <b>Internal</b> |  |          |
|                 | Staff of Electrical Engineering Division |          |
|                 | Other Solomon Power staff                |          |
| <b>External</b> |  |          |
|                 | Customers                                |          |

## Attributes

### Behavioural Styles

|                 |   |
|-----------------|---|
| Reliable        | Is able to be trusted to do what is expected or has been promised, puts in a great amount of effort believing in the value of work. |
| Resilient       | Cope positively with stress and catastrophe. Bounces back from setbacks, mistakes or misfortunes.                                   |
| Detail oriented | Attends to the small elements of a task/activity, ensuring completeness and accuracy.   |
| Punctuality     | Completes a required task or fulfils an obligation before or at a previously designated time  |

### Interpersonal Styles

|               |   |
|---------------|---|
| Perceptive    | Shows keen insight and understanding of issues or situations.   |
| Team Oriented | Enjoys being with others as part of a group or team.            |
| Realistic     | Shows concern for facts and reality, rejecting the impractical. |

### Thinking Styles

|                        |   |
|------------------------|---|
| Analytic               | Able to separate things into their constituent elements in order to study or examine them, draw conclusions, or solve problems. |
| Disciplined/Systematic | Is controlled in conduct, shows an orderly pattern of behaviour, following a methodical and thorough approach.                  |
| Initiative             | Acts and makes decisions without the help or advice of other people.  |
| Concrete thinker       | Focuses on the tangible experiences of actual things or events.   |

## How To Apply

Complete all parts of the Application form online. Upload a Cover letter, upload your CV and must include names and contact details for two (2) referees. Attach Certified Transcripts, Qualification Certificates, and other relevant documents. Address Application to: Chief Executive Officer Solomon Islands Electricity Authority P.O. Box 6 Honiara Applications to be received by 4.00pm, Solomon Islands time, Friday 17 October 2025.

## Contact for Enquiries

Contact Name: Andrew Tausema

Contact Email: Andrew.Tausema@solomonpower.com.sb

Further Contact Information: --

**Closing Date:** 17 Oct 2025