

Position Description

Vacancy Title: **Mechanical Technician v (6.00) [Pohnpei]**

Location: **Pohnpei**

Reports To: **Maintenance Supervisor (v 5.00)**

Objective

The Mechanical Technician is primarily responsible for the safe operations and maintenance of Vital's assets located in and around the geographic area. The role will calibrate and inspect measurement equipment, conduct routine pipeline maintenance, eliminate and report product leaks, seeps, and spills, as well as assist with construction, maintenance and mechanical integrity projects on the pipeline. The role will also provide guidance and supervision to local trainees reports to the Mechanical Supervisor.

Outcomes

Organisational Stakeholders

1. Vital equipment and machinery effectively maintained

- Troubleshoot, repair, maintain and calibrate equipment;
 - pumps and motors, mainline and manifold control valves, turbine and positive displacement meters, proving equipment, tank gauging equipment, pressure and temperature gauges and SCADA equipment, as well as the equipment SCADA interfaces with.
- Electrical equipment maintained and repaired but not limited to;
 - Valve actuators, medium voltage switch gear and substation equipment, motor circuit protectors, motor control centers, truck loading equipment and control systems, remote station control systems, pressure transmitters, tank level measurement systems, tank high level alarm systems, electronic and PLC based controllers, digital display equipment, lighting circuits, safety systems and devices including pressure and shutdown devices, teletype, SCADA transmission equipment as well as automated fire control systems
- All relevant records such as maintenance and repairs records for area equipment maintained
- Accurate and timely CMV logs and documentation maintained
- Training other technicians and trainees in all aspects of maintenance provided
- A high regard for personal safety, for the safety of company assets and employees. and the general public is consistently maintained

2. Administration services effectively delivered

- Equipment and Machinery maintenance reports submitted to Supervisor in a timely manner
- Inventory and order supplies monitored
- records and logs of daily activities maintained

3. Effective Team Management

- Working relationships and collaboration with relevant internal and external stakeholders ensured
- Cooperation within the team and greater function / department encouraged
- Work delegated and staff supervision effectively managed
- Supportive & motivational leadership provided to Mechanical Team

4. Workplace Safety ensured

- Precautionary measures used at all times, whilst dismantling any part or component of a machine in order to prevent possible spillage of waste oil or any oily substance
- SS and ISO standard maintained at work site at all times
- Compliance to organisation's risk management and environmental policies and guidelines ensured
- Proper safety gear and attire used during all repair and maintenance carried out, especially whilst performing duties at heights
- PPE policies and requirements, Safety Policies and Procedures and OHS legislations and regulations complied with at all times
- All near-misses, hazards and risks and accidents and incidents reported to Supervisors accurately and in a timely fashion and hazards removed immediately.
- Work followed and carried out in a safe manner at all times

5. Vital's image and values demonstrated and promoted at all times

- Company policies and procedures including safety rules and good manufacturing practices adhered to at all times
- Teamwork and good working relationships with managers and work colleagues are ensured
- Commercial confidentiality maintained at all times

Responsibilities - Key Competencies

Competence

Description

Business

Competence	Description
Risk Management	Analyse and manage risk.
Planning	Deliver results by developing, reviewing or following a work plan, action plan or operational plan.
Information Analysis	Make informed decisions by collecting and interpreting data and information
Documentation	Communicate using formal business writing.

Customer

Relationship Building	Build beneficial relationships with suppliers and stakeholders.
Quality Focus	Deliver quality.

People

Facilitation	Assist the progress of work ensuring its timely and effective completion.
Problem Solving	Develop practical solutions to a situation.
Negotiation	Reach agreement through discussion and compromise.

Professional

Technical Strength	Demonstrate knowledge of a specialist discipline.
Compliance	Comply with relevant laws and the policies and procedures of the organisation.
Technology Application	Apply technology.

Operational

Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.
Maintenance	Monitor and/or maintain equipment, plant or vehicles in sound operating order.
Health and Safety	Establish and maintain a safe and healthy work environment.

Qualifications

Qualification	Discipline	Notes
Diploma	Mechanical Engineering	Knowledge of electronics will be an advantage.

Work Knowledge and Experience

- Ability to read and understand electrical schematics and ladder diagrams, mechanical drawings, aerial strip maps and maintain as-built drawings for them.
- Requires good communication skills, self-motivation and an assertive style.
- Experience with installation, maintenance, and repair of refined petroleum products pipeline systems and equipment for station and terminal operations (experienced technicians).
- Knowledge of occupational hazards and required safety precautions, DOT requirements including those related to calibration and maintenance records, safety inspections and reports.
- Requires good communication skills, self-motivation and an assertive style.
- A minimum of three (3) years of relevant work experience in a similar role

Requirements

Language Proficiency

- Good command of written and spoken English

Regulatory Compliance Requirements

- Driver’s License

Other Required Requirements

- No other required items found.

Interactions

Type	Interaction	Comments
Internal		
	Asset Maintenance and Management Team	
	Maintenance Team	

Attributes

Behavioural Styles

Accountable	Assumes full responsibility for own actions and identifies with the success or failure of own part of the overall work/goal.
Detail oriented	Attends to the small elements of a task/activity, ensuring completeness and accuracy.
Punctuality	Completes a required task or fulfills an obligation before or at a previously designated time

Interpersonal Styles

Objective	Impartial and honest in dealings with others, eliminating own feelings and view to reach a balanced judgement.
Team Oriented	Enjoys being with others as part of a group or team.
Self-sufficient and assured	Readily copes with situations without recourse/need of others, showing confidence and belief in oneself and one's own abilities.

Thinking Styles

Decisive	Reaches conclusions, promptly and firmly.
Well organised	Controls tasks in a well thought out and critical manner.
Analytic	Able to separate things into their constituent elements in order to study or examine them, draw conclusions, or solve problems.

How To Apply

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Contact for Enquiries

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Further Contact Information: --

Closing Date: 25 Jul 2025