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## Position Description

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Vacancy Title: **Fitter**

Location: **Suva**

Reports To: **Works Supervisor (v 1.00)**

### Objective

The Fitter undertakes the ongoing planning and execution of technical jobs relating to service and installation of underwater gears of ship repair projects and assisting on other heavy industries projects. The role reports to the Works Supervisor.

### Outcomes

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#### Organisational Stakeholders

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1. 1. Accurate reading and drawing sketches of Engineering Drawings to carryout service and installation works

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- Removal and refitting of shaft, Propeller, rudders and its bearings.
  - Setup, align, and straighten the stern tube brackets and the sole piece.
  - Able to lap and to bone propeller onto the shaft to a satisfactory fit.
  - Carry out various types of Machinery, Installation on the vessel in a timely manner
  - Repair and installation works, on the cradle - 200Ton, 500Ton and 1000 Ton carried out effectively.
  - Some knowledge for assisting in fabrication and welding works
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2. Relevant records maintained, updated and submitted in a timely manner:

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- Record daily work schedules and allocate resources in an efficient and effective way
  - Maintain Fitter log books and customer records
  - Prepare reports on the quality, efficiency and effectiveness / utilization of a project or as required
  - Prepare service and installation schedules for equipment including testing and adjustments
  - Check and commission domestic service and installation work undertaken by the Assistant Fitter
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3. Housekeeping and Health and Safety protocols are maintained at all times:

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- Compliance with health and safety procedures is adhered at all times:
  - All accidents and incidents are reported promptly
  - unsafe practices at work are avoided
  - The strategies and goals of the health and safety compliance are met within scope of work
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4. FSHIL's reputation, profitability and performance is supported

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- High professional standards contribute to the organization's success.
    - Deadlines and service level agreements met at all times.
    - High ethical standards met at all times.
    - Excellent teamwork aimed to achieve business outcomes efficiently and effectively.
    - Organization's efficiency and improved productivity supported.
      - Process/systems improvement initiatives.
      - Cost reduction initiatives
  - Contributions made towards the organization's profits in line with the scope of the work.
  - Any other work-related task assigned by the Foreman that is within the capacity of the position holder is performed; teamwork is demonstrated.
  - Work as part of the operations team encouraging team participation and communication
  - Work with other Tradesman to complete a project
  - Support and develop the competence of other tradesman including the Assistant Fitter, Apprentices and Trainees. Technicians.
  - Assist others to achieve results with timely and constructive feedback, encouragement, and guidance.
  - Develop own competencies.
  - Modern technology and innovative methods used to achieve results
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5. The organization's image and value standards demonstrated and upheld at all times.

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- A professional and amiable relationship upheld with all stakeholders.
  - Confidentiality of all communications upheld as needed at all time
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### Responsibilities - Key Competencies

Competence	Description
<b>Business</b>	
Planning	Deliver results by developing, reviewing or following a work plan, action plan or operational plan.
Resource Management	Deliver results through the efficient and effective allocation and use of supplies , equipment and people.
<b>Customer</b>	
Customer Commitment	Demonstrate a commitment to customer service - both internal and external customers.
Quality Focus	Deliver quality.
<b>Professional</b>	
Technical Strength	Demonstrate knowledge of a specialist discipline.
<b>Operational</b>	
Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.
Maintenance	Monitor and/or maintain equipment, plant or vehicles in sound operating order.
Health and Safety	Establish and maintain a safe and healthy work environment.

## Qualifications

Qualification	Discipline	Notes
<b>Preferred</b>		
Certificate	Trade Certificate in Fitting and Machining	

## Work Knowledge and Experience

- Minimum of 3 years experience in similar role is preferred
- Demonstrated knowledge in ship repair activities is essential
- Excellent time management skills and the ability to multi-task and meet targets efficiently

## Requirements

### Language Proficiency

- Excellent command of English
- Successful completion of Level 2 Speaking and Writing Test

### Regulatory Compliance Requirements

- first aid
- OHS
- Fire Prevention

## Other Required Requirements

No other required items found.

## Interactions

Type	Interaction	Comments
<b>Internal</b>		
	All staff	
<b>External</b>		
	Customers/Clients	
	Stakeholders	

## Attributes

### Behavioural Styles

- Detail oriented: Attends to the small elements of a task/activity, ensuring completeness and accuracy.
- Integrity: Adherence to moral and ethical principles; soundness of moral character; honesty.
- Punctuality: Completes a required task or fulfills an obligation before or at a previously designated time
- Reliable: Is able to be trusted to do what is expected or has been promised, puts in a great amount of effort believing in the value of work.

### Interpersonal Styles

Self-sufficient and assured      Readily copes with situations without recourse/need of others, showing confidence and belief in oneself and one's own abilities.

Team Oriented      Enjoys being with others as part of a group or team.

#### Thinking Styles

Initiative      Takes action and makes decisions without the help or advice of other people.

Well organised      Controls tasks in a well thought out and critical manner.

### How To Apply

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### Contact for Enquiries

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Further Contact Information: --

**Closing Date: 02 May 2025**