

## Position Description

Vacancy Title: **Welder**

Location: **Suva**

Reports To: **Works Supervisor (v 1.00)**

### Objective

The Welder is responsible for analyzing specifications, planning and welding for all ship repair and heavy industries projects and internal slipway rehabilitation and maintenance projects. This role reports to the Works Supervisor.

### Outcomes

#### Organisational Stakeholders

1. All welding and fabrication works performed effectively and accurately in a timely manner:

- Carryout welding works for vessels uphauled on slipway in all positions including overhead, vertical, horizontal, and down head.
  - Mark the defect area to be cropped out and repaired
  - Crop out the marked defect area
  - Grind the edges
  - Mark the new plate, cut, prepare edge and insert into defected area by using wedge and dog
  - Tag the edges and then full weld by three rounds.
- Carry out fabrication works on tanks, bulkheads, cradles, hull, side shell, etc.
  - Follow the blueprint to carryout fabrication
- Assist engineering welding of the shaft and rudder stock.
- Assist slipway operation by preparing blocks and alignment vessel on the cradle during uphaul operation.
- Carryout welding and fabrication for alignment and repair and maintenance of slipways

2. Relevant records maintained, updated and submitted in a timely manner:

- A list of all required welding material prepared and forwarded to the Foreman in a timely fashion
  - The daily work register updated and maintained.
  - The inspection register updated and maintained.
- Incidents and accidents reported in complete and timely fashion
- Value for money ensured through purchasing quotations provided
- Filing systems and records maintained, complete, accessible and kept intact.

3. 3. Supervisory duties performed efficiently and effectively as required:

- Assistance provided to the Foreman in the upkeep of records of welding materials, tools, equipment and machinery
- Assistance provided to the Operations Team as and when required by the Foreman

4. OHS – Work Safety must be always upheld.

- All injuries to be reported to team leaders and management.
- Safe work practice should be of high priority
- Work in compliance to hot work permit
- Risk Assessment ensured prior to commencing any task
- Must sight and follow assessment board for working in confine and risky areas

5. FSHIL's reputation, profitability and performance is supported

- High professional standards contribute to the organization's success
  - Deadlines and service level agreements met at all times
  - High ethical standards met at all times
  - Excellent teamwork aimed to achieve business outcomes efficiently and effectively
  - Organization's efficiency and improved productivity supported
    - Process/systems improvement initiatives;
    - Cost reduction initiatives
- Contributions made towards the organization's profits in line with the scope of the work
- Any other work-related task assigned by the Foreman that is within the capacity of the position holder is performed; teamwork is demonstrated
- Modern technology and innovative methods used to achieve results

6. The organization's image and value standards demonstrated and upheld at all times.

- Professional and amiable relationship upheld with all stakeholders
- Confidentiality of all communications upheld as needed at all times

## Responsibilities - Key Competencies

Competence	Description
<b>Business</b>	
Planning	Deliver results by developing, reviewing or following a work plan, action plan or operational plan.
Resource Management	Deliver results through the efficient and effective allocation and use of supplies , equipment and people.
<b>Customer</b>	
Customer Commitment	Demonstrate a commitment to customer service - both internal and external customers.
Quality Focus	Deliver quality.
<b>Professional</b>	
Technical Strength	Demonstrate knowledge of a specialist discipline.
<b>Operational</b>	
Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.
Maintenance	Monitor and/or maintain equipment, plant or vehicles in sound operating order.
Health and Safety	Establish and maintain a safe and healthy work environment.

## Qualifications

Qualification	Discipline	Notes
<b>Preferred</b>		
Certificate	Trade Certificate or Certificate IV in Welding & Fabrication	

## Work Knowledge and Experience

- Minimum of 3 years experience in similar role is preferred
- Demonstrated knowledge in ship repair activities is essential
- Excellent time management skills and the ability to multi-task and meet targets efficiently

## Requirements

### Language Proficiency

- Successful completion of Level 2 Speaking and Writing Test
- Good Communication Skills

### Regulatory Compliance Requirements

- first aid
- OHS

## Other Required Requirements

- No other required items found.

## Interactions

Type	Interaction	Comments
<b>Internal</b>		
	All staff	
<b>External</b>		
	Stakeholders	
	Customers/Clients	

## Attributes

### Behavioural Styles

- Accountable: Assumes full responsibility for own actions and identifies with the success or failure of own part of the overall work/goal.
- Detail oriented: Attends to the small elements of a task/activity, ensuring completeness and accuracy.
- Integrity: Adherence to moral and ethical principles; soundness of moral character; honesty.
- Punctuality: Completes a required task or fulfills an obligation before or at a previously designated time

Reliable Is able to be trusted to do what is expected or has been promised, puts in a great amount of effort believing in the value of work.

#### Interpersonal Styles

Self-sufficient and assured Readily copes with situations without recourse/need of others, showing confidence and belief in oneself and one's own abilities.

Team Oriented Enjoys being with others as part of a group or team.

#### Thinking Styles

Initiative Takes action and makes decisions without the help or advice of other people.

Well organised Controls tasks in a well thought out and critical manner.

### How To Apply

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### Contact for Enquiries

Contact Name: Yoshna Ashmeeta Singh

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Further Contact Information: --

**Closing Date: 02 May 2025**