



Position Description

Vacancy Title: **Engine Watch Rating**

Location: **Suva**

Reports To: **Pilot Boat Master (v 4.00)**

Objective

Responsible for the entire cleanliness and safety of the Pilot Boats, and the safety of any person on board. This role reports to the Pilot Boat Master.

Outcomes

Organisational Stakeholders

1. Cleanliness and safety of the pilot boat effectively maintained at all times:

- Daily maintaining of shipboard machinery conducted and ensured
 - Routine oiling
 - Greasing
- Daily general clean up of the Pilot Boat engine/engine room conducted and cleanliness ensured and maintained
- Effective assistance provided to the Pilot Boat Engineer on the daily checks and testing engines, electrical and electronic equipment on board boats
 - immediate reports of any issues/defects provided
 - compliance to relevant requirements from MSAF and mandatory forms and SOP
 - Servicing
 - Repairing
 - Fitting equipment parts

2. Effectively maintain the safety of the personnel or any persons on board the Pilot Boat at all times:

- Safety of pilots and personnel boarding to and from vessel according to the safety checklist provided by the Maritime Safety Authority of Fiji, OHS and Compliance Officer ensured
- Safety of Port Pilots and other personnel disembarking and embarking the Pilot Boat ensured
- Timely surround safety checks conducted before departure of Pilot Boat at all times

3. Required departmental operational objectives addressed and completed in a timely and efficient manner:

- Provide Monthly reports provided as required
- Effective assistance provided to the Pilot Boat Master and Pilot Boat Engineer as and when required

4. Contributions made to the organization's success proactively

- Deadlines and service level agreements met at all times
- Any other work-related task assigned by the Management that is within the capacity of the position holder is performed; teamwork is demonstrated
- Contributions made towards the organization's efficiency and improved productivity
 - Cost reduction initiatives
 - Process/systems improvement initiatives
- Contributions made towards the organization's profits in line with the scope of the work
- Modern technology and innovative methods used to achieve results

5. The organisation's image and value standards demonstrated and upheld at all times

- Confidentiality of all communications upheld at all times
- A professional and amiable relationship maintained with all stakeholders

Responsibilities - Key Competencies

Competence	Description
Business	
Risk Management	Analyse and manage risk.
Planning	Deliver results by developing, reviewing or following a work plan, action plan or operational plan.
Systems and Procedures	Develop and/or apply procedures to assist the organisation achieve its goals.
Communication	Exchange information through verbal communication
Customer	
Customer Commitment	Demonstrate a commitment to customer service - both internal and external customers.

Competence	Description
Quality Focus	Deliver quality.
People	
Team Orientation	Work in a team towards a common aim.
Professional	
Compliance	Comply with relevant laws and the policies and procedures of the organisation.
Operational	
Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.
Health and Safety	Establish and maintain a safe and healthy work environment.

Qualifications

Qualification	Discipline	Notes
Preferred		
Engine Watch Rating Certificate of Competency	Certificate of Proficiency	EWR COP
Desirable		
Senior Secondary School - University Entrance	Form 6 or 7 pass.	

Work Knowledge and Experience

- Minimum of 3 years of experience in a similar role
- Demonstrated knowledge of the Sea Port Management Act and Regulation
- Demonstrated knowledge of the ISPS code
- Proficient in the use of VHF Radio
- Reasonable proficiency with Microsoft Office and FPCL online reporting systems

Requirements

Language Proficiency

- Good interpersonal/communication skills
- Successful completion of Level 1 Speaking and Writing Test

Regulatory Compliance Requirements

- OHS
- First Aid

Skills Assessment

- Good time management skills
- Safety management skills

Other Required Requirements

- No other required items found.

Interactions

Type	Interaction	Comments
Internal		
	All staff	
	Operational staff	
External		
	Customers/Clients	
	Stakeholders	

Attributes

Behavioural Styles

- Accountable
 - Assumes full responsibility for own actions and identifies with the success or failure of own part of the overall work/goal.
- Integrity
 - Adherence to moral and ethical principles; soundness of moral character; honesty.

Reliable	Is able to be trusted to do what is expected or has been promised, puts in a great amount of effort believing in the value of work.
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Interpersonal Styles

Objective	Impartial and honest in dealings with others, eliminating own feelings and view to reach a balanced judgement.
Self Sufficient and Assured	Readily copes with situations without recourse/need of others, showing confidence and belief in oneself and one's own abilities
Team Oriented	Enjoys being with others as part of a group or team.

Thinking Styles

Conscientious	Demonstrates a sense of right and wrong and a personal obligation to do the right thing.
Initiative	Takes action and makes decisions without the help or advice of other people.
Well organised	Controls tasks in a well thought out and critical manner.

How To Apply

Contact for Enquiries

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Closing Date: 28 Mar 2025