

Position Description

Vacancy Title: **Camera Operator/Editor**

Location: **Suva, Fiji Islands**

Reports To: **None**

Objective

The Camera Operator will be responsible for capturing and recording all aspects of a news for FBC's newsroom.

Outcomes

Organisational Stakeholders

1. Teamwork and cooperation

- Cooperation within the team and greater function / department
- Cooperation across functions / departments
- Work collaboratively to achieve the set targets and goals

Product's Stakeholders

1. Productions

- Operate broadcast equipment on-site and off-site for all productions (choosing, assembling and setting up equipment)
- Non-Linear Editing
- Shoot and edit content for quality
- Any other duties assigned by the Director News within functional area

2. Statutory and operationally compliant organisation (department / division)

- Statutory and regulatory compliant
- Compliance with operational procedures
- Risk compliant

3. Operational and statutory compliance

- Statutory compliant to laws and regulations
 - Health and safety compliance
 - Environmental compliance
- Operationally compliant to the organisation's policies and procedures

Responsibilities - Key Competencies

Competence	Description
Business	
Planning	Deliver results by developing, reviewing or following a work plan, action plan or operational plan.
Resource Management	Deliver results through the efficient and effective allocation and use of supplies , equipment and people.
Systems and Procedures	Develop and/or apply procedures to assist the organisation achieve its goals.
Communication	Exchange information through verbal communication
Customer	
Quality Focus	Deliver quality.
People	
Learning	Develop the competencies of self and others to enhance performance.
Self-Management	Manage your priorities and objectives efficiently and effectively
Professional	
Technical Strength	Demonstrate knowledge of a specialist discipline.
Technology Application	Apply technology.
Operational	
Equipment Operation	Control the operation of specialised equipment, plant or vehicles to satisfy the demands of the assignment.

Competence	Description
Maintenance	Monitor and/or maintain equipment, plant or vehicles in sound operating order.

Qualifications

Qualification	Discipline	Notes
Preferred		
Diploma	Arts and Entertainment, Production	In Television Production / Media Studies / Graphic Design
Desirable		
Degree	Arts and Entertainment, Production	

Work Knowledge and Experience

1 year experience in a Broadcast environment

Requirements

Language Proficiency

Excellent command of English
Valid driver's license
Sound knowledge of road safety regulations

Regulatory Compliance Requirements

Valid Drivers License

Other Required Requirements

No other required items found.

Interactions

Type	Interaction	Comments
Internal		
	News Team	
	Head of News and Current Affairs	
External		
	Community	
	Customers	

Attributes

Behavioural Styles

Detail oriented Attends to the small elements of a task/activity, ensuring completeness and accuracy.
Energetic Constantly active and driven to put in effort. Works hard to promote an enterprise.
Reliable Is able to be trusted to do what is expected or has been promised, puts in a great amount of effort believing in the value of work.

Interpersonal Styles

Team Oriented Enjoys being with others as part of a group or team.

Thinking Styles

Disciplined/Systematic Is controlled in conduct, shows an orderly pattern of behaviour, following a methodical and thorough approach.
Well organised Controls tasks in a well thought out and critical manner.

How To Apply

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Contact for Enquiries

Contact Name: HR Team

Contact Email: hrteam@fbc.com.fj

Further Contact Information: 3314333

Closing Date: 27 Oct 2024

